

COMPLIANCE INDEX

CAC Act 1997 Requirements	Source	Page
Financial statements	Schedule 1 Clause 1(b)	122–158
Auditor-General's report	Schedule 1 Clause 1(c)	122
Finance Minister's Commonwealth Authorities (Annual Reporting) Orders 2011		
Board members - names, qualifications, experience, attendance at board meetings, and whether the director is an executive or non-executive member.	Clause 13	16–18
Chairperson and Principal's letter of transmittal.	Clause 6	iii
Statement that directors are responsible for the preparation and contents (as required in section 9 of the CAC Act and in accordance with the Finance Minister's Orders).	Clause 6	iii
Particulars of: a. operationally significant judicial reviews and decisions of tribunals; and b. reports about the authority made by the Auditor General, a Parliamentary committee, the Commonwealth Ombudsman, or the Office of the Australian Information Commissioner.	Clause 17	117 N/A
Outline of organisational structure (including subsidiaries)	Clause 14	14
Location of major activities and facilities	Clause 14	ii
Statement on governance practices, including details on: a. board committees and their responsibilities; b. education and performance review processes for directors; and c. ethics and risk management policies.	Clause 14	108–109 107 15,104–107
Key activities and changes that affected operations or structure: a. significant events such as forming or participating in the formation of a company, partnership, etc; b. operational and financial results; c. key changes to its status of affairs or principal activities; and d. amendments to enabling legislation or any other legislation directly relevant to its operation	Clause 16	7–10, 14–15 105, 115 N/A N/A
Enabling legislation - objectives and functions	Clause 10	106

CAC Act 1997 Requirements	Source	Page
Name of the current responsible Minister, and the names of any other responsible Ministers during the relevant financial year	Clause 11	106
Details of: <ul style="list-style-type: none"> • any Ministerial directions • general policies of the Australian Government • General Policy Orders 	Clause 12	117
Other legislation that may require reporting: <ul style="list-style-type: none"> • <i>Environment Protection and Biodiversity Conservation Act 1999</i> • <i>Freedom of Information Act 1982</i> • <i>Equal Employment Opportunity (Commonwealth Authorities) Act 1997</i> • <i>Occupational Health and Safety (Commonwealth Employment) Act 1991</i> • <i>Privacy Act 1988</i> 	Clause 12	N/A 117 110–112, 117 114 117
Disclosure of decision-making process undertaken by the Council when: <ol style="list-style-type: none"> a. it approves payment for goods or service, or provides a grant to an entity; and b. a Council member is also a director of the other entity that provides the goods or service or receives the grant; and c. the value exceeds \$10,000 (GST inclusive). 	Clause 15	N/A
Details of any indemnity given to an officer – insurance premiums paid	Clause 19	120
Index of annual report requirements identifying where information can be found	Clause 21	183