

# FINANCIAL STATEMENTS



**AIATSIS**  
 AUSTRALIAN INSTITUTE OF  
 ABORIGINAL AND TORRES STRAIT  
 ISLANDER STUDIES



## **AIATSIS Chief Finance Officer's Report Financial Year 2010-11**

The 2010-11 financial year provided the Institute with mixed results. From an operational point of view the Institute achieved a surplus of \$2,177,000. This result obscures an amount of \$1,016,000 of unearned income, against which future expenditure will be incurred. This amount comprised \$300,000 additional funding from DIISR for the continuation of the Indigenous Visiting Research Fellows (IVRF) program. This program allows AIATSIS to maintain an important training for Indigenous researchers. In addition there was \$716,000 from numerous consultancies relating to the Institute's Research activities.

The remaining surplus of \$1,161,000 is attributed to an increase in revenue and a marginal increase in expenditure. Revenue increased in the areas of sale of goods and services that is consultancies and investments interest. The former relating to research consultancies and the latter as the consequence of increased cash inflow coupled with better than expected interest rates. It is to be noted that reporting of grants from government has changed and is no longer reported as grant income but as revenue from government.

The uncertainty surrounding funding of the digitisation program impacted upon our expenditure. The funding for this program ceased as of 30 June 2011. Our bid to have this funding continued was unsuccessful. Consequently, the latter part of the financial year provided us with a challenge in maintaining digitisation operations and in particular staffing relevant positions. Because of the uncertainty around tenure not only were we losing staff, who sought employment outside AIATSIS, but also our position was exacerbated by not being able to attract applicants to the vacant positions. Upon confirmation of our funding position the Institute imposed a temporary hold on external recruitment. These circumstances resulted in a significant underspend in salary and to a lesser extent utilities and supplies. Other areas of underspend were the result of the postponement of some of the minor works program, for example, refurbishment in the Research area. There were a number of marginal increases in the cost of supplies following increases in interest rates and the general shift in the economy that forced prices up. The most significant increase for the year was as a result of the final instalment on the Agency Agreement. Under this Agreement a final wage increase took effect from 23 July 2010. (The agreement ceased on 23 July 2011 and a new agreement currently being formulated)

Funds were deployed from provisions to replace desktop computers servers and upgrade the IT server room.

Future savings are expected to be delivered through the Whole-of-Australian-Government (WoAG) Travel and the WoAG Electricity contracts being signed. These take effect 1 September and 1 July 2011 respectively. The savings in electricity should be considerable given the likely movement in prices resulting for the introduction of the carbon scheme.

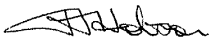
To enable the organisation to continue to meet statutory obligations in preservation of our collection, the Institute sought approval from the Minister of Finance and Deregulation to carry a \$3,200,000 loss in 2011-12 financial year. The Institute will undertake a review of its current structure in order to ensure that the statutory requirements are met in the new year

although beyond this the organisation will be struggling. On this basis a New Policy Proposal (NPP) will be submitted for the 2012-13 Budget year.

While the Institute is currently liquid and solvent, and able to meet its debts the strategy of disinvestment to meet operational expenditure is neither appropriate nor sustainable into the future.

The overall impact upon the Institute's Balance Sheet was to see a net increase of \$2,247,000 in net assets / Equity. This strengthened our liquidity and solvency position.

The Institute has a number of financial challenges ahead. These include funding of a new structure that encompasses our statutory requirements, amongst other things the digital preservation of our collection, an Indigenous researchers program, and a new and revised Employment Agreement. As the building ages there is also a need to replace / upgrade the current Building Management System (BMS), PABX and staffing accommodation. The challenge here will be more of logistics as these costs will be funded by our cash reserves.



Jeffrey Hobson JP FCPA

Chief Finance Officer

14<sup>th</sup> September 2011



## INDEPENDENT AUDITOR'S REPORT

### To the Minister for Innovation, Industry, Science and Research

I have audited the accompanying financial statements of the Australian Institute of Aboriginal and Torres Strait Islander Studies for the year ended 30 June 2011, which comprise: a Statement by Councillors, Principal and Chief Financial Officer; the Statement of Comprehensive Income; Balance Sheet; Statement of Changes in Equity; Cash Flow Statement; Schedule of Commitments; Schedule of Asset Additions; and Notes to and forming part of the Financial Statements, including a Summary of Significant Accounting Policies.

#### *The Responsibility of the members of Council for the Financial Statements*

The members of Council of the Australian Institute of Aboriginal and Torres Strait Islander Studies are responsible for the preparation of the financial statements that give a true and fair view in accordance with the Finance Minister's Orders made under the *Commonwealth Authorities and Companies Act 1997*, including the Australian Accounting Standards, and for such internal control as the members of Council determine is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

My responsibility is to express an opinion on the financial statements based on my audit. I have conducted my audit in accordance with the Australian National Audit Office Auditing Standards, which incorporate the Australian Auditing Standards. These auditing standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Australian Institute of Aboriginal and Torres Strait Islander Studies' preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Australian Institute of Aboriginal and Torres Strait Islander Studies' internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

***Independence***

In conducting my audit, I have followed the independence requirements of the Australian National Audit Office, which incorporate the requirements of the Australian accounting profession.

***Opinion***

In my opinion, the financial statements of the Australian Institute of Aboriginal and Torres Strait Islander Studies:

- (a) have been prepared in accordance with the Finance Minister's Orders made under the *Commonwealth Authorities and Companies Act 1997*, including the Australian Accounting Standards; and
- (b) give a true and fair view of the matters required by the Finance Minister's Orders including the Australian Institute of Aboriginal and Torres Strait Islander Studies' financial position as at 30 June 2011 and of its financial performance and cash flows for the year then ended.

Australian National Audit Office



Ron Wah  
Audit Principal

Delegate of the Auditor-General

Canberra  
19 September 2011

**Financial Statements for the Year Ended 30 June 2011**

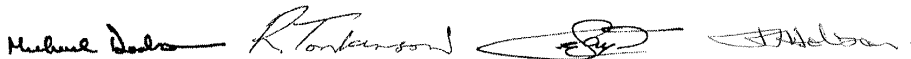
**Australian Institute of Aboriginal and Torres Strait Islander Studies**

**Statement by Councillors, Principal and Chief Financial Officer**

In our opinion, the attached financial statements for the year ended 30 June 2011 are based on properly maintained financial records and give a true and fair view of the matters required by the Finance Minister's Orders made under the Commonwealth Authorities and Companies Act 1997, as amended.

In our opinion, at the date of this statement, there are reasonable grounds to believe that the Institute will be able to pay its debts as and when they become due and payable.

This Statement is made in accordance with a resolution of the Councillors.



Prof. M Dodson  
Chairperson

Emer. Prof. R Tonkinson  
Councillor

R Taylor  
Principal

J Hobson  
Chief Financial Officer

19 September 2011

19 September 2011

19 September 2011

19 September 2011

**Australian Institute of Aboriginal and Torres Strait Islander Studies****STATEMENT OF COMPREHENSIVE INCOME***for the period ended 30 June 2011*

	Notes	2011 \$'000	2010 \$'000
<b>EXPENSES</b>			
Employee benefits	3A	9,789	8,915
Suppliers	3B	4,394	4,429
Grants	3C	625	769
Depreciation and amortisation	3D	1,534	1,228
Write-down and impairment of assets	3E	4	-
Losses from asset sales	3F	36	6
<b>Total expenses</b>		<u>16,382</u>	<u>15,347</u>
<b>LESS:</b>			
<b>OWN-SOURCE INCOME</b>			
<b>Own-source revenue</b>			
Sale of goods and rendering of services	4A	1,094	812
Interest	4B	922	645
Grants	4C	119	38
Other	4D	745	1,123
<b>Total own-source revenue</b>		<u>2,880</u>	<u>2,618</u>
<b>Gains</b>			
Reversals of previous asset write-downs and impairment	4E	-	37
<b>Total gains</b>		<u>-</u>	<u>37</u>
<b>Total own-source income</b>		<u>2,880</u>	<u>2,655</u>
<b>Net cost of services</b>		<u>13,502</u>	<u>12,692</u>
Revenue from Government	4F	15,679	13,428
<b>Surplus attributable to the Australian Government</b>		<u>2,177</u>	<u>736</u>
<b>OTHER COMPREHENSIVE INCOME</b>			
Changes in asset revaluation reserves		-	2,748
<b>Total other comprehensive income</b>		<u>-</u>	<u>2,748</u>
<b>Total comprehensive income attributable to the Australian Government</b>		<u>2,177</u>	<u>3,484</u>

The above statement should be read in conjunction with the accompanying notes.

**Australian Institute of Aboriginal and Torres Strait Islander Studies****BALANCE SHEET***as at 30 June 2011*

	Notes	2011 \$'000	2010 \$'000
<b>ASSETS</b>			
<b>Financial Assets</b>			
Cash and cash equivalents	5A	234	749
Trade and other receivables	5B	838	369
Other investments	5C	17,228	13,901
<b>Total financial assets</b>		<b>18,300</b>	<b>15,019</b>
<b>Non-Financial Assets</b>			
Land and buildings	6A	11,364	11,555
Property, plant and equipment	6B	13,919	14,560
Intangibles	6C	110	85
Inventories	6D	96	43
Other	6E	79	80
<b>Total non-financial assets</b>		<b>25,568</b>	<b>26,323</b>
<b>Total assets</b>		<b>43,868</b>	<b>41,342</b>
<b>LIABILITIES</b>			
<b>Payables</b>			
Suppliers	7A	797	583
Grants	7B	46	86
Other	7C	952	991
<b>Total payables</b>		<b>1,795</b>	<b>1,660</b>
<b>Provisions</b>			
Employees provisions	8A	1,625	1,481
<b>Total provisions</b>		<b>1,625</b>	<b>1,481</b>
<b>Total liabilities</b>		<b>3,420</b>	<b>3,141</b>
<b>Net assets</b>		<b>40,448</b>	<b>38,201</b>
<b>EQUITY</b>			
Contributed equity		3,319	3,249
Reserves		12,714	12,714
Retained surplus		24,415	22,238
<b>Total equity</b>		<b>40,448</b>	<b>38,201</b>

The above statement should be read in conjunction with the accompanying notes.



**Australian Institute of Aboriginal and Torres Strait Islander Studies**  
**STATEMENT OF CHANGES IN EQUITY**  
*for the period ended 30 June 2011*

	Retained earnings 2011 \$'000	2010 \$'000	Asset revaluation reserve 2011 \$'000	2010 \$'000	Contributed equity / capital 2011 \$'000	2010 \$'000	Total equity 2011 \$'000	2010 \$'000
<b>Opening balance</b>								
Balance carried forward from previous period	22,238	21,502	12,714	9,966	3,249	3,179	38,201	34,647
<b>Adjusted opening balance</b>	<b>22,238</b>	<b>21,502</b>	<b>12,714</b>	<b>9,966</b>	<b>3,249</b>	<b>3,179</b>	<b>38,201</b>	<b>34,647</b>
<b>Comprehensive income</b>								
Other comprehensive income	-	-	-	2,748	-	-	-	2,748
Surplus for the period	2,177	736	-	-	-	-	2,177	736
<b>Total comprehensive income</b>	<b>2,177</b>	<b>736</b>	<b>-</b>	<b>2,748</b>	<b>-</b>	<b>-</b>	<b>2,177</b>	<b>3,484</b>
<b>Transactions with owners</b>								
Contributions by owners	-	-	-	-	70	70	70	70
Equity injection	-	-	-	-	-	-	-	-
<b>Subtotal transactions with owners</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>70</b>	<b>70</b>	<b>70</b>	<b>70</b>
<b>Closing balance as at 30 June</b>	<b>24,415</b>	<b>22,238</b>	<b>12,714</b>	<b>12,714</b>	<b>3,319</b>	<b>3,249</b>	<b>40,448</b>	<b>38,201</b>

The above statement should be read in conjunction with the accompanying notes.

**Australian Institute of Aboriginal and Torres Strait Islander Studies**
**CASH FLOW STATEMENT**
*for the period ended 30 June 2011*

	Notes	2011 \$'000	2010 \$'000
<b>OPERATING ACTIVITIES</b>			
<b>Cash received</b>			
Grants		2,459	1,383
Sales of goods and rendering of services and other		1,659	2,066
Receipts from Government		13,172	12,209
Interest		1,023	508
Net GST Received		98	39
<b>Total cash received</b>		<u>18,411</u>	<u>16,205</u>
<b>Cash used</b>			
Employees		(9,597)	(8,722)
Suppliers		(4,673)	(4,101)
Grants		(636)	(769)
<b>Total cash used</b>		<u>(14,906)</u>	<u>(13,592)</u>
<b>Net cash from (used by) operating activities</b>	<b>9</b>	<u><u>3,505</u></u>	<u><u>2,613</u></u>
<b>INVESTING ACTIVITIES</b>			
<b>Cash received</b>			
Proceeds from sales of property, plant and equipment		38	-
<b>Total cash received</b>		<u>38</u>	<u>-</u>
<b>Cash used</b>			
Purchase of property, plant and equipment		(801)	(296)
Investments		(3,327)	(2,306)
<b>Total cash used</b>		<u>(4,128)</u>	<u>(2,602)</u>
<b>Net cash from (used by) investing activities</b>		<u><u>(4,090)</u></u>	<u><u>(2,602)</u></u>
<b>FINANCING ACTIVITIES</b>			
<b>Cash received</b>			
Contributed equity		70	70
<b>Total cash received</b>		<u>70</u>	<u>70</u>
<b>Net cash from (used by) financing activities</b>		<u><u>70</u></u>	<u><u>70</u></u>
<b>Net increase (decrease) in cash held</b>		<b>(515)</b>	81
Cash and cash equivalents at the beginning of the reporting period		749	668
<b>Cash and cash equivalents at the end of the reporting period</b>	<b>9</b>	<u><u>234</u></u>	<u><u>749</u></u>

The above statement should be read in conjunction with the accompanying notes.

**Australian Institute of Aboriginal and Torres Strait Islander Studies**  
**SCHEDULE OF COMMITMENTS**

*as at 30 June 2011*

	<b>2011</b>	2010
	<b>\$'000</b>	\$'000
<b>BY TYPE</b>		
<b>Commitments receivable</b> <sup>3</sup>		
Consultancy Contracts	-	(226)
Net GST recoverable on commitments	<u>(12)</u>	<u>-</u>
<b>Total commitments receivable</b>	<b>(12)</b>	<b>(226)</b>
<b>Commitments payable</b>		
<b>Capital commitments</b>		
Property, plant and equipment <sup>1</sup>	<u>133</u>	<u>67</u>
<b>Total capital commitments</b>	<b>133</b>	<b>67</b>
<b>Other commitments</b>		
Other <sup>2</sup>	5	24
GST payable on commitments	<u>-</u>	<u>13</u>
<b>Total other commitments</b>	<u>5</u>	<u>37</u>
<b>Net commitments by type</b>	<b><u>126</u></b>	<b><u>(122)</u></b>
<b>BY MATURITY</b>		
<b>Commitments receivable</b>		
One year or less	<u>(12)</u>	<u>(226)</u>
<b>Total commitments receivable</b>	<b><u>(12)</u></b>	<b><u>(226)</u></b>
<b>Commitments payable</b>		
<b>Capital commitments</b>		
One year or less	<u>133</u>	<u>67</u>
<b>Total capital commitments</b>	<b><u>133</u></b>	<b><u>67</u></b>
<b>Other commitments</b>		
One year or less	<u>5</u>	<u>37</u>
<b>Total other commitments</b>	<u>5</u>	<u>37</u>
<b>Net commitments by maturity</b>	<b><u>126</u></b>	<b><u>(122)</u></b>

NB: Commitments are GST inclusive where relevant.

<sup>1</sup> Plant and equipment commitments are mainly for technical equipment to support the expanded digitisation program.

<sup>2</sup> Other commitments are mainly maintenance agreements, minor building works and book printing contracts where the services have not yet been provided.

<sup>3</sup> Commitments receivable relate to amounts contracted but not received under consultancy contracts.

**Australian Institute of Aboriginal and Torres Strait Islander Studies**  
**SCHEDULE OF ASSET ADDITIONS**  
*for the period ended 30 June 2011*

**The following non-financial non-current assets were added in 2010-11:**

	Heritage & cultural \$'000	Other property, plant & equipment \$'000	Intangibles \$'000	Total \$'000
By purchase - Government funding	18	720	63	801
<b>Total additions</b>	<b>18</b>	<b>720</b>	<b>63</b>	<b>801</b>

**The following non-financial non-current assets were added in 2009-10:**

	Heritage & cultural \$'000	Other property, plant & equipment \$'000	Intangibles \$'000	Total \$'000
By purchase - Government funding	26	270	-	296
<b>Total additions</b>	<b>26</b>	<b>270</b>	<b>-</b>	<b>296</b>

**Australian Institute of Aboriginal and Torres Strait Islander Studies**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
*for the period ended 30 June 2011*

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Note:1	Summary of Significant Accounting Policies
Note:2	Events After the Reporting Period
Note:3	Expenses
Note:4	Income
Note:5	Financial Assets
Note:6	Non-Financial Assets
Note:7	Payables
Note:8	Provisions
Note:9	Cash Flow Reconciliation
Note:10	Contingent Liabilities and Assets
Note:11	Remuneration of Councillors
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**Australian Institute of Aboriginal and Torres Strait Islander Studies**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
*for the period ended 30 June 2011*

**Note 1: Summary of Significant Accounting Policies**

**1.1 Objective of AIATSIS**

AIATSIS is an Australian Government controlled entity. The objective of AIATSIS is to promote international understanding of the richness and diversity of Aboriginal and Torres Strait Islander cultures through leadership and excellence in undertaking, facilitating and disseminating ethical research, through increasing access to all our resources, and through best-practice management of cultural heritage collections. AIATSIS is structured to meet one outcome:

Outcome 1: Further understanding of Australian Indigenous cultures, past and present through undertaking and publishing research, and providing access to print and audiovisual collections.

The continued existence of the Institute in its present form and with its present programs is dependent on Government policy and on continuing funding by Parliament for the Institute's administration and programs.

**1.2 Basis of Preparation of the Financial Statements**

The financial statements are general purpose financial statements and are required by clause 1(b) of Schedule 1 to the *Commonwealth Authorities and Companies Act 1997*.

The financial statements have been prepared in accordance with:

- Finance Minister's Orders (FMOs) for reporting periods ending on or after 1 July 2010; and
- Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost convention, except for certain assets and liabilities at fair value. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position.

The financial statements are presented in Australian dollars and values are rounded to the nearest thousand dollars unless otherwise specified.

Unless an alternative treatment is specifically required by an accounting standard or the FMO, assets and liabilities are recognised in the balance sheet when and only when it is probable that future economic benefits will flow to the Institute or a future sacrifice of economic benefits will be required and the amounts of the assets or liabilities can be reliably measured. However, assets and liabilities arising under executor contracts are not recognised unless required by an accounting standard. Liabilities and assets that are unrecognised are reported in the schedule of commitments or the schedule of contingencies.

Unless alternative treatment is specifically required by an accounting standard, income and expenses are recognised in the Statement of Comprehensive Income when and only when the flow, consumption or loss of economic benefits has occurred and can be reliably measured.

**Australian Institute of Aboriginal and Torres Strait Islander Studies**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
*for the period ended 30 June 2011*

### **1.3 Significant Accounting Judgements and Estimates**

In the process of applying the accounting policies listed in this note, the Institute has made the following judgments that have the most significant impact on the amounts recorded in the financial statements:

- The fair value of buildings has been taken to be the market value of similar properties as determined by an independent valuer. The Institute's building was purpose-built and may in fact realise more or less in the market.
- Property plant and equipment is recognised at fair value, and depreciated over the estimated economic life for each item. The actual life may be longer or shorter than estimated.
- Long-term employee liabilities are recognised at their estimated present value. The actual cost may vary depending on when entitlements are claimed and on changes in monetary values.

No accounting assumptions or estimates have been identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next accounting period.

### **1.4 New Australian Accounting Standards**

#### **Adoption of New Australian Accounting Standard Requirements**

No accounting standard has been adopted earlier than the application date as stated in the standard.

Of the new standards, revised or amended standards or interpretations that were issued prior to the signing of the Statement by the Councillors, Principal and Chief Financial Officer, that are applicable to the current reporting period, none had a material financial report impact on the Institute.

#### **Future Australian Accounting Standard Requirements**

Of the new standards, revised or amended standards or interpretations that were issued by the Australian Accounting Standards Board prior to the signing of the Statement by the Councillors, Principal and Chief Financial Officer, none are expected to have a material financial impact on future reporting periods of the Institute, when effective.

### **1.5 Revenue**

Revenue from the sale of goods is recognised when:

- a) the risks and rewards of ownership have been transferred to the buyer;
- b) the Institute retains no managerial involvement or effective control over the goods;
- c) the revenue and transaction costs incurred can be reliably measured; and
- d) it is probable that the economic benefits associated with the transaction will flow to the Institute.

Revenue from rendering of services is recognised by reference to the stage of completion of contracts at the reporting date. The revenue is recognised when:

- a) the amount of revenue, stage of completion and transaction costs incurred can be reliably measured; and
- b) the probable economic benefits associated with the transaction will flow to the Institute.

**Australian Institute of Aboriginal and Torres Strait Islander Studies**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

*for the period ended 30 June 2011*

The stage of completion of contracts at the reporting date is determined by reference to the proportion that costs incurred to date bear to the estimated total costs of the transaction.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed as at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised using the effective interest method as set out in AASB 139 *Financial Instruments: Recognition and Measurement*.

**Resources Received Free of Charge**

Resources received free of charge are recognised as revenue when, and only when, a fair value can be reliably determined and the services would have been purchased if they had not been donated. Use of those resources is recognised as an expense. Resources received free of charge are recorded as either revenue or gains depending on their nature.

Contributions of assets at no cost of acquisition or for nominal consideration are recognised as gains at their fair value when the asset qualifies for recognition, unless received from another Government agency or authority as a consequence of a restructuring of administrative arrangements (refer to Note 1.7).

**Revenue from Government**

Funding received or receivable from agencies (appropriated to the agency as a CAC Act body payment item for payment to the Institute) is recognised as Revenue from Government unless they are in the nature of an equity injection or a loan.

**1.6 Gains**

**Resources Received Free of Charge**

Resources received free of charge are recognised as gains when, and only when, a fair value can be reliably determined and the services would have been purchased if they had not been donated. Use of those resources is recognised as an expense.

Resources received free of charge are recorded as either revenue or gains depending on their nature.

Contributions of assets at no cost of acquisition or for nominal consideration are recognised as gains at their fair value when the asset qualifies for recognition, unless received from another Government agency or authority as a consequence of a restructuring of administrative arrangements (refer to Note 1.7).

**Sale of Assets**

Gains from disposal of assets are recognised when control of the asset has passed to the buyer.



**Australian Institute of Aboriginal and Torres Strait Islander Studies**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
*for the period ended 30 June 2011*

**1.7 Transactions with the Government as Owner**

***Equity Injections***

Amounts that are designated as equity injections for a year are recognised directly in contributed equity in that year.

***Restructuring of Administrative Arrangements***

Net assets received from or relinquished to another Government agency or authority under a restructuring of administrative arrangements are adjusted at their book value directly against contributed equity.

**1.8 Employee Benefits**

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits due within twelve months of end of reporting period are measured at their nominal amounts.

The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefit liabilities are measured as net total of the present value of the defined benefit obligation at the end of the reporting period minus the fair value at the end of the reporting periods of plan assets (if any) out of which obligations are to be settled directly.

***Leave***

The liability for employee benefits includes provision for annual leave and long service leave. No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees of the Institute is estimated to be less than the annual entitlement for sick leave.

The leave liabilities are calculated on the basis of employees' remuneration at the estimated salary rates that applied at the time leave is taken, including the Institute's employer superannuation contribution rates to the extent that the leave is likely to be taken during service rather than paid out on termination.

The liability for long service leave has been determined by reference to the Australian Government shorthand method. The estimate of the present value of the liability takes into account attrition rates and pay increases through promotion and inflation.

***Separation and Redundancy***

Provision is made for separation and redundancy benefit payments. The Institute recognises a provision for termination when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations.

***Superannuation***

Staff of the Institute are members of the Commonwealth Superannuation Scheme (CSS), the Public Sector Superannuation Scheme (PSS) or the PSS accumulation plan (PSSap).

The CSS and PSS are defined benefit schemes for the Australian Government. The PSSap is a defined contribution scheme.

**Australian Institute of Aboriginal and Torres Strait Islander Studies**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
*for the period ended 30 June 2011*

The liability for defined benefits is recognised in the financial statements of the Australian Government and is settled by the Australian Government in due course. This liability is reported by the Department of Finance and Deregulation as an administered item.

The Institute makes employer contributions to the employee superannuation schemes at rates determined by an actuary to be sufficient to meet the current cost to the Government. The Institute accounts for the contributions as if they were contributions to defined contribution plans.

The liability for superannuation recognised as at 30 June represents outstanding contributions for the final pay fortnight of the year.

**Parental Leave Payments Scheme**

Amount received under the Parental Leave Payments Scheme by the entity not yet paid to employees were presented gross as cash and a liability (payable). The total amount received under this scheme is disclosed as a footnote to the Note 4E: Revenue from Government. There were no payments made in 2010/11 (2009/10: nil).

**1.9 Cash**

Cash is recognised at its nominal amount. Cash and cash equivalents includes:

- a) cash on hand; and
- b) demand deposits in bank accounts with an original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value.

**1.10 Financial Assets**

The Institute classifies its financial assets in the following categories:

- a) financial assets at fair value through profit or loss;
- b) held-to-maturity investments;
- c) available-for-sale financial assets; and
- d) loans and receivables.

The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. Financial assets are recognised and derecognised upon trade date.

**Effective Interest Method**

The effective interest method is a method of calculating the amortised cost of a financial asset and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset or, where appropriate, a shorter period.

Income is recognised on an effective interest rate basis except for financial assets at fair value through profit or loss.

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**Loans and Receivables**

Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is recognised by applying the effective interest rate.

**Impairment of Financial Assets**

Financial assets are assessed for impairment at end of each reporting periods.

Financial assets held at amortised cost - if there is objective evidence that an impairment loss has been incurred for loans and receivables or held to maturity investments held at amortised cost, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows discounted at the asset's original effective interest rate. The carrying amount is reduced by way of an allowance account. The loss is recognised in the statement of comprehensive income.

**1.11 Financial Liabilities**

Financial liabilities are classified as either financial liabilities at 'fair value through profit or loss' or other financial liabilities.

Financial liabilities are recognised and derecognised upon 'trade date'.

**Other Financial Liabilities**

Other financial liabilities, including borrowings, are initially measured at fair value, net of transaction costs. These liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

The effective interest method is a method of calculating the amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments through the expected life of the financial liability, or, where appropriate, a shorter period.

Supplier and other payables are recognised at amortised cost. Liabilities are recognised to the extent that goods or services have been received (and irrespective of having been invoiced).

**1.12 Contingent Liabilities and Contingent Assets**

Contingent liabilities and contingent assets are not recognised in the balance sheet but are reported in the relevant schedules and notes. They may arise from uncertainty as to the existence of a liability or asset or represent an asset or liability in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain and contingent liabilities are disclosed when settlement is greater than remote.

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### **1.13 Acquisition of Assets**

Assets are recorded at cost on acquisition except as stated below. The cost of acquisition includes the fair value of assets transferred in exchange and liabilities undertaken. Financial assets are initially measured at their fair value plus transaction costs where appropriate.

Assets acquired at no cost, or for nominal consideration, are initially recognised as assets and income at their fair value at the date of acquisition, unless acquired as a consequence of restructuring of administrative arrangements. In the latter case, assets are initially recognised as contributions by owners at the amounts at which they were recognised in the transferor Authority's accounts immediately prior to the restructuring.

### **1.14 Property, Plant and Equipment**

#### **Asset Recognition Threshold**

Purchases of property, plant and equipment are recognised initially at cost in the balance sheet, except for purchases costing less than \$2,000, which are expensed in the year of acquisition (other than where they form part of a group of similar items which are significant in total).

The exception to this policy is for desktop and laptop computers, which are recognised as assets regardless of cost.

The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

#### **Revaluations**

Fair value for each class of assets is determined as shown below

Asset Class	Fair Value Measured at:
Land	Market selling price
Building	Market selling price
Infrastructure, plant & equipment	Market selling price
Heritage and cultural assets	Market selling price

Following initial recognition at cost, property plant and equipment are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Valuations are conducted with sufficient frequency to ensure that the carrying amounts of assets do not differ materially from the assets' fair values as at the reporting date. The regularity of independent valuations depends upon the volatility of movements in market values for the relevant assets.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reverses a previous revaluation decrement of the same asset class that was previously recognised in the surplus and deficit. Revaluation decrements for a class of assets are recognised directly in the surplus/deficit except to the extent that they

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reverse a previous revaluation increment for that class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset restated to the revalued amount.

**Depreciation**

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful lives to the Institute using, in all cases, the straight-line method of depreciation.

Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

	<b>2011</b>	2010
Building	<b>70 years</b>	70 years
Major plant and equipment items	<b>5 to 20 years</b>	5 to 20 years
Minor plant and equipment items, mainly office equipment.	<b>2 to 5 years</b>	2 to 5 years
Artwork and artefacts	<b>100 years</b>	100 years
Library collection	<b>50 years</b>	50 years

**Impairment**

All assets were assessed for impairment at 30 June 2011. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Institute were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

**Derecognition**

An item of property, plan and equipment is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal.

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**1.15 Intangibles**

The Institute's intangibles comprise software licences and associated implementation costs, and internally-developed software for internal use. These assets are carried at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets are amortised on a straight-line basis over their anticipated useful lives. The useful lives of the Institute's intangible assets are 3 to 7 years (2009-10: 3 to 7 years).

All intangible assets were assessed for indications of impairment as at 30 June 2011.

**1.16 Inventories**

Inventories held for sale are valued at the lower of cost and net realisable value.

Costs incurred in bringing each item of inventory to its present location and condition are assigned as follows:

- finished good and work-in-progress - cost of direct materials and labour plus attributable costs that can be capable of being allocated on a reasonable basis.

**1.17 Taxation**

The Institute is exempt from all forms of taxation except Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses, liabilities and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

**Note 2: Events After the Reporting Period**

The Institute is not aware of any events occurring after the reporting period which materially affects the financial statements.

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	<b>2011</b>	2010
	<b>\$'000</b>	\$'000
<b>Note 3: Expenses</b>		
<b>Note 3A: Employee Benefits</b>		
Wages and salaries	<b>7,516</b>	6,656
Superannuation		
Defined contribution plans	<b>606</b>	572
Defined benefit plans	<b>575</b>	543
Leave and other entitlements	<b>841</b>	815
Separation and redundancies	-	107
Other employee benefits	<b>251</b>	222
<b>Total employee benefits</b>	<b><u>9,789</u></b>	<u>8,915</u>
<b>Note 3B: Suppliers</b>		
<b>Goods and services</b>		
Consultants	<b>196</b>	376
Contractors	<b>1,653</b>	1,605
Travel	<b>685</b>	733
Payroll Services	<b>82</b>	82
Building Expenses	<b>530</b>	491
Insurance	<b>65</b>	61
Professional Advice	<b>659</b>	472
Printing	<b>44</b>	46
Marketing	<b>55</b>	105
Office Expenses	<b>221</b>	232
<b>Total goods and services</b>	<b><u>4,190</u></b>	<u>4,203</u>
<b>Goods and services are made up of:</b>		
Provision of goods - external parties	<b>2,350</b>	2,800
Rendering of services - external parties	<b>1,840</b>	1,403
<b>Total goods and services</b>	<b><u>4,190</u></b>	<u>4,203</u>
<b>Other supplier</b>		
Workers compensation expenses	<b>204</b>	226
<b>Total other supplier</b>	<b><u>204</u></b>	<u>226</u>
<b>Total supplier</b>	<b><u>4,394</u></b>	<u>4,429</u>

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	<b>2011</b>	2010
	<b>\$'000</b>	\$'000
<b>Note 3C: Grants</b>		
Private sector:		
Research grants	<u>625</u>	<u>769</u>
<b>Total grants</b>	<b><u>625</u></b>	<b><u>769</u></b>
<b>Note 3D: Depreciation and Amortisation</b>		
<b>Depreciation:</b>		
Property, plant and equipment	<b>1,178</b>	837
Buildings	<b>191</b>	197
Heritage and cultural assets	<b>128</b>	98
<b>Total depreciation</b>	<b><u>1,497</u></b>	<b><u>1,132</u></b>
<b>Amortisation:</b>		
Intangibles:		
Computer software	<b>37</b>	96
<b>Total amortisation</b>	<b><u>37</u></b>	<b><u>96</u></b>
<b>Total depreciaton and amortisation</b>	<b><u>1,534</u></b>	<b><u>1,228</u></b>
<b>Note 3E: Write-Down and Impairment of Assets</b>		
Asset write-downs and impairments from:		
Impairment of inventory	<b>4</b>	-
<b>Total write-down and impairment of assets</b>	<b><u>4</u></b>	<b><u>-</u></b>
<b>Note 3F: Losses from Assets Sales</b>		
Property, plant and equipment:		
Carrying value of assets sold	<b>36</b>	6
<b>Total losses from asset sales</b>	<b><u>36</u></b>	<b><u>6</u></b>
<b>Note 3G: Operating Expenditure for Heritage and Cultural Assets</b>		
Operating expenditure	<b>509</b>	491
<b>Total</b>	<b><u>509</u></b>	<b><u>491</u></b>

Operating expenditure is contained in the Statement of Comprehensive Income; however, it is not disclosed as a separate line item. It is merely a different representation of expenditure already reported in Note 3A to 3F relating to heritage and cultural assets.



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	2011 \$'000	2010 \$'000
<b>Note 4: Income</b>		
<b>OWN-SOURCE REVENUE</b>		
<b>Note 4A: Sale of Goods and Rendering of Services</b>		
Provision of goods - external parties	339	379
Rendering of services - related entities	586	333
Rendering of services - external parties	169	100
<b>Total sale of goods and rendering of services</b>	<b>1,094</b>	<b>812</b>
<b>Note 4B: Interest</b>		
Deposits	922	645
<b>Total interest</b>	<b>922</b>	<b>645</b>
<b>Note 4C: Grants</b>		
From external parties	119	38
<b>Total grants</b>	<b>119</b>	<b>38</b>
<b>Note 4D: Other Revenue</b>		
Conference fees	580	833
Contract administration	-	121
Other revenue	165	169
<b>Total other revenue</b>	<b>745</b>	<b>1,123</b>
<b>GAINS</b>		
<b>Note 4E: Reversals of Previous Asset Write-Downs and Impairments</b>		
Reversal of impairment losses - inventory	-	37
<b>Total reversals of previous asset write-downs and impairments</b>	<b>-</b>	<b>37</b>
<b>REVENUE FROM GOVERNMENT</b>		
<b>Note 4F: Revenue from Government</b>		
Department of Innovation, Industry, Science & Research		
CAC Act body payment item	13,172	12,209
Grants:		
Department of Innovation, Industry, Science & Research	500	-
Department of Health & Ageing	889	394
Department of Families, Housing, Community Services & Indigenous Affairs	1,075	820
Attorney General's Department	43	-
National Museum of Australia	-	5
<b>Total revenue from Government</b>	<b>15,679</b>	<b>13,428</b>

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	<b>2011</b>	2010
	<b>\$'000</b>	\$'000

**Note 5: Financial Assets**

**Note 5A: Cash and Cash Equivalents**

Cash on hand or on deposit	<u>234</u>	<u>749</u>
<b>Total cash and cash equivalents</b>	<u><b>234</b></u>	<u><b>749</b></u>

**Note 5B: Trade and Other Receivables**

**Good and Services:**

Goods and services - related entities	<u>677</u>	<u>254</u>
<b>Total receivables for goods and services</b>	<u><b>677</b></u>	<u><b>254</b></u>

**Other receivables:**

GST receivable from the Australian Taxation Office	<u>167</u>	<u>116</u>
<b>Total other receivables</b>	<u><b>167</b></u>	<u><b>116</b></u>
<b>Total trade and other receivables (gross)</b>	<u><b>844</b></u>	<u><b>370</b></u>

**Less impairment allowance account:**

Other	<u>(6)</u>	<u>(1)</u>
<b>Total impairment allowance account</b>	<u><b>(6)</b></u>	<u><b>(1)</b></u>
<b>Total trade and other receivables (net)</b>	<u><b>838</b></u>	<u><b>369</b></u>

**Receivables are expected to be recovered in:**

No more than 12 months	<u>838</u>	<u>369</u>
More than 12 months	<u>-</u>	<u>-</u>
<b>Total trade and other receivables (net)</b>	<u><b>838</b></u>	<u><b>369</b></u>

**Receivables are aged as follows:**

Not overdue	<u>755</u>	<u>345</u>
Overdue by:		
0 to 30 days	<u>24</u>	<u>13</u>
31 to 60 days	<u>55</u>	<u>1</u>
61 to 90 days	<u>-</u>	<u>-</u>
More than 90 days	<u>10</u>	<u>11</u>
<b>Total receivables (gross)</b>	<u><b>844</b></u>	<u><b>370</b></u>

**The impairment allowance account is aged as follows:**

Overdue by:		
More than 90 days	<u>6</u>	<u>1</u>
<b>Total impairment allowance account</b>	<u><b>6</b></u>	<u><b>1</b></u>

**Reconciliation of the Impairment Allowance Account:  
Movements in relation to 2011**

	Goods and services \$'000	Total \$'000
<b>Opening balance</b>	<u>1</u>	<u>1</u>
Increase/decrease recognised in net surplus	<u>5</u>	<u>5</u>
<b>Closing balance</b>	<u><b>6</b></u>	<u><b>6</b></u>

**Movements in relation to 2010**

	Goods and services \$'000	Total \$'000
<b>Opening balance</b>	<u>13</u>	<u>13</u>
Increase/decrease recognised in net surplus	<u>(12)</u>	<u>(12)</u>
<b>Closing balance</b>	<u><b>1</b></u>	<u><b>1</b></u>

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	<b>\$'000</b>	\$'000
<b>Note 5C: Other Investments</b>		
Deposits	<u>17,228</u>	13,901
<b>Total other investments</b>	<u><b>17,228</b></u>	<u>13,901</u>
Total other investments are expected to be recovered in:		
No more than 12 months	<u>17,228</u>	13,901
<b>Total other investments</b>	<u><b>17,228</b></u>	<u>13,901</u>

**Note 6: Non-Financial Assets**

**Note 6A: Land and Buildings**

**Building on leasehold land:**

Fair Value	<b>11,555</b>	11,555
Accumulated depreciation	<u>(191)</u>	-
<b>Total land and buildings</b>	<u><b>11,364</b></u>	<u>11,555</u>

The Institute's land and building may not be disposed of without prior ministerial approval.

No indicators of impairment were found for land and buildings.

No land or buildings are expected to be sold or disposed of within the next 12 months.

**Note 6B: Property, Plant and Equipment**

**Heritage and cultural:**

Artworks and artefacts - fair value	<b>7,293</b>	7,284
Library collection - fair value	<b>2,729</b>	2,720
Accumulated depreciation	<u>(128)</u>	-
<b>Total heritage and cultural</b>	<u><b>9,894</b></u>	<u>10,004</u>

**Other property, plant and equipment:**

Fair Value	<b>5,155</b>	4,556
Accumulated depreciation	<u>(1,130)</u>	-
<b>Total other property, plant and equipment</b>	<u><b>4,025</b></u>	<u>4,556</u>
<b>Total property, plant and equipment</b>	<u><b>13,919</b></u>	<u>14,560</u>

No indicators of impairment were found for property, plant and equipment.

In 2009/10 Pickles Pty Ltd conducted a revaluation of assets. Revaluation decrement of \$465,282 for land and buildings, decrement of \$371,389 for property, plant and equipment and increment of \$3,584,245 for heritage and cultural were credited to the asset revaluation reserve by asset class and included in the equity section of the balance sheet. No revaluation was conducted in 2010/11.

For further information, please refer note 6F

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	<b>2011</b>	2010
	<b>\$'000</b>	\$'000
<b>Note 6C: Intangibles</b>		
<b>Computer software:</b>		
Software licences - purchased	<b>790</b>	727
Internally developed - in use	<b>14</b>	89
Accumulated amortisation	<b>(694)</b>	(731)
<b>Total computer software</b>	<b>110</b>	85
<b>Total intangibles</b>	<b>110</b>	85

No indicators of impairment were found for intangible assets.

No intangibles are expected to be sold or disposed of within the next 12 months.

For further information, please refer note 6G

**Note 6D: Inventories**

**Inventories held for sale**

Work in progress	-	20
Finished goods	<b>273</b>	196
Provisions for obsolete inventory	<b>(177)</b>	(173)
<b>Total inventories</b>	<b>96</b>	43

During 2010-11 no inventory was reversed out of the provision for obsolete inventory (2009-10: \$37,000).

No items of inventory are recognised at fair value less cost to sell.

All inventory is expected to be sold or distributed in the next 12 months.

**Note 6E: Other Non-Financial assets**

Prepayments	<b>79</b>	80
<b>Total other non-financial assets</b>	<b>79</b>	80

**Total other non-financial assets - are expected to be recovered in:**

No more than 12 months	<b>79</b>	80
<b>Total other non-financial assets</b>	<b>79</b>	80

No indicators of impairment were found for other non-financial assets.

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**Note 6F: Reconciliation of the opening and closing balances of property, plant and equipment (2010-11)**

	Buildings \$'000	Other IP & E \$'000	Heritage and Cultural \$'000	Total \$'000
<b>As at 1 July 2010</b>				
Gross book value	11,555	4,556	10,004	26,115
Accumulated depreciation/amortisation and impairment	-	-	-	-
<b>Net book value 1 July 2010</b>	<b>11,555</b>	<b>4,556</b>	<b>10,004</b>	<b>26,115</b>
Additions:				
by purchase	-	720	18	738
Revaluations and impairments through equity	-	-	-	-
Depreciation/amortisation expense	(191)	(1,178)	(128)	(1,497)
Disposals:				
Other - net	-	(73)	-	(73)
<b>Net book value 30 June 2011</b>	<b>11,364</b>	<b>4,025</b>	<b>9,894</b>	<b>25,283</b>
<b>Net book value as of 30 June 2011 represented by:</b>				
Gross book value	11,555	5,155	10,022	26,732
Accumulated depreciation/amortisation and impairment	(191)	(1,130)	(128)	(1,449)
	<b>11,364</b>	<b>4,025</b>	<b>9,894</b>	<b>25,283</b>

**Reconciliation of the opening and closing balances of property, plant and equipment (2009-10)**

	Buildings \$'000	Other IP & E \$'000	Heritage and Cultural \$'000	Total \$'000
<b>As at 1 July 2009</b>				
Gross book value	12,595	7,046	6,616	26,257
Accumulated depreciation/amortisation and impairment	(377)	(1,546)	(124)	(2,047)
<b>Net book value 1 July 2009</b>	<b>12,218</b>	<b>5,500</b>	<b>6,492</b>	<b>24,210</b>
Additions:				
by purchase	-	270	26	296
Revaluations and impairments through equity	(465)	(371)	3,584	2,748
Depreciation/amortisation expense	(198)	(837)	(98)	(1,133)
Disposals:				
Other - net	-	(6)	-	(6)
<b>Net book value 30 June 2010</b>	<b>11,555</b>	<b>4,556</b>	<b>10,004</b>	<b>26,115</b>
<b>Net book value as of 30 June 2010 represented by:</b>				
Gross book value	11,555	4,556	10,004	26,115
Accumulated depreciation/amortisation and impairment	-	-	-	-
	<b>11,555</b>	<b>4,556</b>	<b>10,004</b>	<b>26,115</b>

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**Note 6G: Reconciliation of the opening and closing balances of intangibles (2010-11).**

Item	Computer software purchased \$'000	Computer software internally developed \$'000	Total \$'000
<b>As at 1 July 2010</b>			
Gross book value	727	89	816
Accumulated depreciation/amortisation and impairment	(649)	(82)	(731)
<b>Net book value 1 July 2010</b>	<b>78</b>	<b>7</b>	<b>85</b>
Additions:			
by purchase or internally developed	63	-	63
Amortisation	(35)	(2)	(37)
Disposals:			
Other - net	-	(1)	(1)
<b>Net book value 30 June 2011</b>	<b>106</b>	<b>4</b>	<b>110</b>
<b>Net book value as of 30 June 2011 represented by:</b>			
Gross book value	790	14	804
Accumulated depreciation/amortisation and impairment	(684)	(10)	(694)
	<b>106</b>	<b>4</b>	<b>110</b>

Reconciliation of the opening and closing balances of intangibles (2009-10).

Item	Computer software purchased \$'000	Computer software internally developed \$'000	Total \$'000
<b>As at 1 July 2009</b>			
Gross book value	727	89	816
Accumulated depreciation/amortisation and impairment	(563)	(72)	(635)
<b>Net book value 1 July 2009</b>	<b>164</b>	<b>17</b>	<b>181</b>
Amortisation	(86)	(10)	(96)
<b>Net book value 30 June 2010</b>	<b>78</b>	<b>7</b>	<b>85</b>
<b>Net book value as of 30 June 2010 represented by:</b>			
Gross book value	727	89	816
Accumulated depreciation/amortisation and impairment	(649)	(82)	(731)
	<b>78</b>	<b>7</b>	<b>85</b>

**Australian Institute of Aboriginal and Torres Strait Islander Studies**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

	2011 \$'000	2010 \$'000
<b>Note 7: Payables</b>		
<b>Note 7A: Suppliers</b>		
Trade creditors and accruals	797	583
<b>Total supplier payables</b>	<b>797</b>	<b>583</b>
<b>Supplier payables expected to be settled within 12 months:</b>		
External parties	797	583
<b>Total supplier payables</b>	<b>797</b>	<b>583</b>
Settlement is usually made within 30 days.		
<b>Note 7B: Grants</b>		
Private Sector:		
Non profit organisations	46	86
<b>Total grants payables</b>	<b>46</b>	<b>86</b>
<b>Note 7C: Other payables</b>		
Salaries and wages	218	165
Superannuation	284	289
Unearned Income	450	537
<b>Total other payables</b>	<b>952</b>	<b>991</b>
<b>Total other payables are expected to be settled in:</b>		
No more than 12 months	952	991
<b>Total other payables</b>	<b>952</b>	<b>991</b>
<b>Note 8: Provisions</b>		
<b>Note 8A: Employee provisions</b>		
Leave	1,625	1,481
<b>Total employee provisions</b>	<b>1,625</b>	<b>1,481</b>
<b>Employee provisions are expected to be settled in:</b>		
No more than 12 months	1,383	970
More than 12 months	242	511
<b>Total employee provisions</b>	<b>1,625</b>	<b>1,481</b>

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<b>Note 9: Cash Flow Reconciliation</b>	<b>2011</b>	2010
	<b>\$'000</b>	\$'000
<b>Reconciliation of cash and cash equivalents as per Balance Sheet to Cash Flow Statement</b>		
<b>Cash and cash equivalents as per:</b>		
Cash flow statement	<b>234</b>	749
Balance Sheet	<b>234</b>	749
<b>Difference</b>	<b>-</b>	-
<b>Reconciliation of net cost of services to net cash from operating activities:</b>		
Net cost of services	<b>(13,502)</b>	(12,692)
Add revenue from Government	<b>15,679</b>	13,428
<b>Adjustments for non-cash items</b>		
Depreciation/amortisation	<b>1,534</b>	1,228
Net write down of non-financial assets	-	(37)
Loss on sale of assets	<b>36</b>	6
<b>Changes in assets and liabilities</b>		
(Increase)/decrease in net receivables	<b>(469)</b>	27
(Increase)/decrease in inventories	<b>(53)</b>	77
(Increase)/decrease in prepayments	<b>1</b>	69
Increase/(decrease) in employee provisions	<b>144</b>	153
Increase/(decrease) in supplier payables	<b>214</b>	96
Increase/(decrease) in grant payables	<b>(40)</b>	86
Increase/(decrease) in other payables	<b>(39)</b>	172
<b>Net cash from operating activities</b>	<b><u>3,505</u></b>	<u>2,613</u>



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**Note 10: Contingent Liabilities and Assets**

The Institute has no knowledge of any material contingencies, whether remote or otherwise.

**Note 11: Remuneration of Councillors**

	2011	2010
The number of Councillors of the Institute included in these figures are shown below in the relevant remuneration bands:		
less than \$15,000	<u>10</u>	<u>9</u>
<b>Total</b>	<b><u>10</u></b>	<b><u>9</u></b>
	\$	\$
Total remuneration received or due and receivable by members of the Council of the Institute	<b><u>62,660</u></b>	<b><u>64,822</u></b>

A description of the methods by which Councillors are appointed is included in the "Corporate Governance" section of the Annual Report.

Remuneration includes payments to Councillors for all activities including Council, Research Advisory Committee and other representative business.

There is no Executive Councillors.

**Note 12: Related Party Disclosures**

**Members of Council**

The members of the Council of the Institute during the year were:

M. Dodson AM, Chair  
 J Maynard, Deputy Chair  
 M Williams  
 E Bedford  
 T Janke  
 M Wenitong  
 R Tonkinson  
 L Ford  
 D Ober  
 R Quiggin  
 J Oscar

The Institute paid a Directors and Officers indemnity premium of \$3,135 (2009/10: \$2,825) on behalf of Councillors during the year. Royalty payments totalling \$376 (2009/10: \$403) were made to Professor J Maynard, a Council member during the year, in relation to his book published through Aboriginal Studies Press. During the 2010/11 financial year Councillor Terri Janke, through her company Terri Janke and Company Pty Ltd, received professional fees of \$3,627 (including GST), for the review of a draft publishing agreement. Other than these payments and remuneration as Councillor, no benefits were provided to Council members.

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**Note 13: Executive Remuneration**

**Note 13A: Senior Executive Remuneration Expense for the Reporting Period**

	2011	2010
<b>Short-term employee benefits</b>		
Salary	353,035	287,399
Annual leave accrued	21,837	15,261
Performance bonuses	13,952	43,306
Motor vehicle and other allowances	35,094	124,591
Total short-term employee benefits	<u>423,918</u>	<u>470,557</u>
<b>Post-employee benefits</b>		
Superannuation	59,540	59,377
Total post-employee benefits	<u>59,540</u>	<u>59,377</u>
<b>Other long-term benefits</b>		
Long-service leave	(4,114)	13,030
Total other long-term benefits	<u>(4,114)</u>	<u>13,030</u>
<b>Termination benefits</b>	-	134,196
<b>Total</b>	<u>479,344</u>	<u>677,160</u>

*Notes:*

- Note 13A was prepared on an accrual basis (so the performance bonus expenses disclosed above differ from the cash 'Bonus Paid' in Note 13B).
- Note 13A excludes acting arrangements and part-year service where remuneration expensed for a senior executive was less than \$150,000.

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**Note 13B: Average Annual Remuneration Packages and Bonus Paid for Substantive Senior Executives as at the end of the Reporting Period**

	As at 30 June 2011				As at 30 June 2010							
	Fixed elements				Fixed elements							
	Senior Executives	No.	Salary	Allowances	Total	Bonus Paid	Senior Executives	No.	Salary	Allowances	Total	Bonus Paid
<b>Total remuneration (including part-time arrangements)</b>			\$	\$	\$	\$			\$	\$	\$	\$
\$180,000 to \$209,000	1	1	188,172	20,652	208,824	-	1	1	181,863	20,652	202,515	12,776
\$240,000 to \$269,000	1	1	231,782	22,590	254,372	-	1	1	220,533	24,625	245,158	30,530
<b>Total</b>												

**Notes:**

1. This table report substantive senior executives who were employed by the Institute at the end of the reporting period. Fixed elements were based on the employment agreement of each individual. Each row represents an average annualised figure (based on headcount) for the individuals in that remuneration package band (i.e the 'Total' column).
2. This represents average actual bonuses paid during the reporting period in that remuneration band package. The 'Bonus paid' was excluded from the 'Total' calculation, (for the purpose of determining remuneration bands). The 'Bonus paid' within a particular band may vary between financial years due to various factors such as individuals commencing with or leaving the Institute during the financial year.

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**Variable Elements:**

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With the exception of bonuses, variable elements were not included in the 'Fixed Elements and Bonus Paid' table above. The following variable elements were available as part of senior executives' remuneration package:

(a) Bonuses:

- Bonuses were based on the performance rating of each individual. The maximum bonus that an individual can receive is 15 per cent of their base salary.

(b) On average senior executives were entitled to the following leave entitlements:

- Annual Leave (AL): entitled to 20 days (2010: 20 days) each full year worked (pro-rata for part-time SES);
- Personal Leave (PL): entitled to 18 days (2010: 18 days) or part-time equivalent; and
- Long Service Leave (LSL): in accordance with Long Service Leave (Commonwealth Employees) Act 1976.

(c) Senior executives were members of one of the following superannuation funds:

- Public Sector Superannuation Scheme (PSS): this scheme is closed to new members, with current employer contributions were set at 15.7 per cent (2010: 15.7 per cent) (including productivity component). More information on PSS can be found at <http://www.pss.gov.au>; and
- Public Sector Superannuation Accumulation Plan (PSSap): employer contributions were set at 18.4 per cent (2010: 18.4 per cent), and the fund has been in operation since July 2005. More information on PSSap can be found at <http://www.pssap.gov.au>.

**Note 13C: Other Highly Paid Staff**

During the reporting period, there were 2 employees (2010: 2) whose salary plus performance bonus were \$150,000 or more. These employees did not have a role as senior executive or director and were therefore not disclosed as senior executives in Note 13A and Note 13B.

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**Note 14: Remuneration of Auditors**

	<b>2011</b>	2010
	\$	\$
Remuneration to the Auditor-General for auditing the financial statements for the reporting period.	<b>34,000</b>	33,500
	<u><b>34,000</b></u>	<u>33,500</u>

These amounts represent the fair value of services provided.

Moore Stephens Canberra has been contracted by the Australian National Audit Office (ANAO) to provide audit services on the ANAO's behalf. Fees for these services are included above. No other services were provided by the Auditor-General or Moore Stephens during the reporting period.

**Australian Institute of Aboriginal and Torres Strait Islander Studies**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

	Notes	2011 \$'000	2010 \$'000
<b>Note 15: Financial Instruments</b>			
<b><u>Note 15A: Categories of Financial Instruments</u></b>			
<b>Financial Assets</b>			
Loans and receivables			
Cash on hand or on deposit	5A	234	749
Cash on call deposit	5C	917	2,040
Fixed Term Deposit with Bank	5C	16,311	11,861
Receivables for goods and services	5B	677	254
<b>Total Carrying amount of financial assets</b>		<b><u>18,139</u></b>	<b><u>14,904</u></b>
<b>Financial Liabilities</b>			
At amortised cost:			
Trade creditors	7A	797	583
<b>Carrying amount of financial liabilities</b>		<b><u>797</u></b>	<b><u>583</u></b>
<b><u>Note 15B: Net Income and Expenses from Financial Assets</u></b>			
<b>Loans and receivables</b>			
Interest revenue	4B	922	645
<b>Net gain/(loss) loans and receivables</b>		<b><u>922</u></b>	<b><u>645</u></b>
<b>Net gain/(loss) from financial assets</b>		<b><u>922</u></b>	<b><u>645</u></b>

**Note 15: Financial Instruments (continued)**

Note 15C: Fair Value of Financial Instruments

The net fair value of each class of the Institute's financial assets and liabilities approximate the carrying amount for both current and preceding reporting periods.

Note 15D: Credit Risk

The Institute is exposed to minimal credit risk as loans and receivables are cash and trade receivables. The maximum exposure to credit risk is the risk that arises from potential default of a debtor. This amount is equal to the total amount of trade receivables (2011: \$677,000 and 2010: \$254,000). The Institute has assessed the risk of default on payment and has allocated \$5,873 (2010: \$1,000) to a provision for doubtful debts account. The Institute holds no collateral to mitigate against credit risk.

**Credit quality of financial instruments not past due or individually determined as impaired**

	<b>Not past due or impaired</b>	Not past due or impaired	<b>Past due or impaired</b>	Past due or impaired
	<b>2011</b>	2010	<b>2011</b>	2010
	<b>\$'000</b>	\$'000	<b>\$'000</b>	\$'000
Cash and cash equivalents	<b>17,462</b>	14,650	-	-
Receivables for good as services	<b>588</b>	229	<b>89</b>	25
<b>Total</b>	<b>18,050</b>	14,879	<b>89</b>	25

**Ageing of financial assets that were past due but not impaired for 2011**

	<b>0 to 30 days</b>	<b>31 to 60</b>	<b>61 to 90</b>	<b>90+ days</b>	<b>Total</b>
	<b>\$'000</b>	<b>days</b>	<b>days</b>	<b>days</b>	<b>\$'000</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Receivables for good as services	<b>612</b>	<b>55</b>	-	<b>10</b>	<b>677</b>
<b>Total</b>	<b>612</b>	<b>55</b>	-	<b>10</b>	<b>677</b>

Ageing of financial assets that were past due but not impaired for 2010

	<b>0 to 30 days</b>	<b>31 to 60 days</b>	<b>61 to 90 days</b>	<b>90+ days</b>	<b>Total</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Receivables for good as services	242	1	-	11	254
<b>Total</b>	242	1	-	11	254

Note 15E: Liquidity risk

The Institute financial liabilities are payables. The exposure to liquidity risk is the risk that the Institute will encounter difficulties in meeting obligations associated with financial liabilities. The Institute has minimal exposure to liquidity risk due to: appropriation funding; available funding mechanisms (e.g. Advance to the Minister of Finance); and internal policies and procedures that have been put into place to ensure that there are appropriate resources to meet its financial obligations.

Note 15F: Market risk

The Institute holds basic financial instruments that do not expose it to certain market risks. The Institute is exposed to minimal 'currency risk' and it not exposed to 'other price risk'.

**Note 16: Compensation and Debt Relief**

The Institute has not made any payments or provided for any provisions in relation to compensation and debt relief, including either Act of Grace payments, waivers of debt owed to the Institute, payments made under the Compensation for Detriments Caused by Defective Administration, payments made under approved ex-gratia programs or payments made in special circumstances relating to APS employments pursuant to section 73 of the *Public Services Act 1999*.

**Australian Institute of Aboriginal and Torres Strait Islander Studies**  
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*for the period ended 30 June 2011*

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**Note 17: Reporting of Outcomes**

**Note 17A: Outcome of the Institute**

The Institute is structured to meet one outcome:

"Further understanding of Australian Indigenous cultures, past and present through undertaking and publishing research, and providing access to print and audiovisual collections".

**Note 17B: Net Cost of Outcome Delivery**

	<b>Outcome 1</b>	
	<b>2011</b>	2010
	<b>\$'000</b>	\$'000
<b>Expenses</b>	<b>16,382</b>	15,347
<b>Income from non-government sector</b>		
Other	<b>2,294</b>	2,285
<b>Total</b>	<b>2,294</b>	2,285
<b>Other own-source income</b>	<b>586</b>	370
<b>Net cost of outcome</b>	<b>13,502</b>	12,692

Net costs shown include intra-government costs that are eliminated in calculating the actual Budget Outcome.