

Requirements for establishing and maintaining a "centre" for Post-graduate research in Ethnomusicology (Australia and related fields).

Two rooms, preferably on the ground floor, of good size. The soundproofing of these rooms is desirable. If rooms are at first to be only of a temporary nature their position in the building, and likely disturbances to those within (and without), must be considered. Lighting and temperature of the rooms must be considered. Wherever there are "stray magnetic fields" tapes must be protected.

Room 1

For Mrs Moyle's own use

Room 2

For a "listening room" for post-graduate scholars. This room would also be used for seminars and special demonstrations.

Furniture etc.

Room 1.

A telephone (absolutely necessary)
A desk
One small table (for transcribing machine)
A work bench (for copying tapes and experimental work)
Shelves for the "work" stacks: Glasped-in shelves for collections of "work" tapes (duplicates of those kept in the vault); for disc recordings; and for books & periodicals. (Similar to shelves in Music Library)
Filing cabinets for (1) correspondence (2) a card index system

Room 2

One large table for seminars or for the use of students who wish to listen to or transcribe from the tapes in the "work" stacks.
A blackboard
Maps
A turntable
Amplifier and speakers for turntable and tape-recorder
One spare tape recorder (Tape recorders have already been provided for Mrs Moyle's use. A spare transcribing machine may be necessary for the use of other research workers)

Small fundable expense (banking, tapes etc) £250 per annum