# Sources at home – checklist

Birth

🞎 Birth certificate

🞎 Baby book

🞎 Birth announcement

Adoption, fostering, out-of-home care

🞎 Adoption papers

🞎 Fostering records

🞎 Child welfare records

Marriage

🞎 Engagement announcement

🞎 Wedding announcement

🞎 Wedding invitation

🞎 Marriage certificate

🞎 Anniversary announcement

Divorce

🞎 Divorce papers

🞎 Child custody papers

🞎 Family court orders

Death

🞎 Obituary

🞎 Funeral service program

🞎 Condolence cards & letters

🞎 Will

🞎 Probate papers

🞎 Burial records

Education

🞎 School report cards

🞎 Honours & awards

🞎 Certificates (e.g. Leaving Certificate, Higher School Certificate)

🞎 Yearbooks

🞎 Academic transcripts

🞎 Diplomas

Religion

🞎 Baptism and christening records

🞎 Confirmation record

🞎 Ordination record

Everyday life

🞎 Journal

🞎 Diary

🞎 Memoirs or autobiography

🞎 Letters

🞎 Photographs

🞎 Autograph album

🞎 Publications or newspaper clippings (about family members)

🞎 Scrapbooks

Aboriginal ‘protection’ and welfare

🞎 Exemption certificate (‘dog tags’)

🞎 Social security records

Employment

🞎 Job applications

🞎 Curriculum vitae or resume

🞎 Apprenticeship records

🞎 Training & qualification certificates

🞎 Awards

🞎 Union membership

🞎 Professional membership

🞎 Tax records

🞎 Disability records

🞎 Redundancy records

🞎 Pension or superannuation records

🞎 Retirement records

Military service

🞎 Military service record

🞎 Medical records

🞎 Pension records

🞎 Citations

🞎 Service medals

🞎 Discharge records

🞎 Uniform

🞎 Memorabilia

Land and property

🞎 Title deeds

🞎 Mortgage documents

🞎 Leases

🞎 Tenancy agreements

Finances and insurance

🞎 Bank records or passbooks

🞎 Bank loans

🞎 Bills & receipts

🞎 Insurance (car, house, life)

Health

🞎 Medical records

🞎 Hospital records

🞎 Immunisation records

🞎 Health insurance records

Family

🞎 Bible

🞎 Family histories

🞎 Family tree

🞎 Birthday and Christmas cards

Household items

🞎 Engraved items

🞎 Silverware

🞎 Needlework or sewing

🞎 Heirlooms

🞎 Family jewellery (e.g. wedding rings)

Licences

🞎 Drivers

🞎 Professional

🞎 Business

🞎 Fishing or hunting

🞎 Firearms

Legal

🞎 Police records

🞎 Court papers

🞎 Bankruptcy papers

Citizenship and voting

🞎 Passport

🞎 Electoral enrolment

## Using the checklist

* Create a checklist for yourself and for each family member or friend you intend to ask for help to collect information about your family.
* Check all of the items that you find in the household.
* Fill out the table below so that you know where and when you found the documents, photographs or other information.

|  |  |
| --- | --- |
| **In the home of** |  |
| Address |  |
| Date |  |
| Notes |  |